

**Minutes of the meeting of the governing board of Wilder Penfield School held on Tuesday February 19 2019 at 6:15pm in the Library of Wilder Penfield School, 551 Westminster Avenue, Dollard-des-Ormeaux, QC H9G 1E8**

**Present:**

Mme. France de la Rochelle – Principal  
Mrs. Mary Vassiliakis – Support Representative  
Mr. Len Podgurny - Parent Representative, Region Parent Representative  
Ms. Meghan Marak - Teacher Representative  
Mme. Marie-Chantal D`Aoust - Teacher Representative  
Mr. William Kogan - Parent Representative  
Mrs. Alizahra Chunara - Parent Representative  
Ms. Lindsay Knowlton - Teacher Representative  
Ms. Nikki Bradford – Parent Representative, Wilder Penfield H&S President  
Mrs. Candace Gillhooley - Parent Representative

**Also present:**

Mr. Josh Zemel – Alt. Parent Representative  
Mr. Onnig Kouyoumdjian – Alt. Parent Representative

**Absent:**

Mr. Keniel St Louis - Parent Representative  
Mrs. Heather Lambert – Chairperson, Parent Representative, Alt. Region Parent Representative  
Mrs. June Foster – Secretary  
Mrs. Donna Tille - Teacher Representative  
Mrs. Melissa Kustec - Teacher Representative

**1. Call to Order**

**2. Adoption of Agenda**

It was moved by F. de la Rochelle, seconded by N. Bradford, and unanimously resolved that the agenda be adopted.

Vote For: 12 Against: 0 Abstention: 0 (Resolution # 2019-02-01)

**3. Adoption of Minutes of the Meeting of September 25, 2018**

It was moved by O. Kouyoumdjian, seconded by W. Kogan, and unanimously resolved that the minutes of the meeting held on January 22, 2019 be adopted as circulated.

Vote For: 12 Against: 0 Abstention: 0

(Resolution # 2019-02-02)

#### **4. Question Period No. 1**

None

#### **5. Business Arising**

##### *5.1 Mouthpiece donation*

W. Kogan is still waiting for a response.

##### *5.2 Vendor list for extra-curricular activities*

The Principal is looking into this and will up a meeting with a potential supplier.

##### *5.3 Parent's committee priority items*

It was discussed that a sub-committee should be formed within the GB to look at priority items list and create an action plan.

It was moved by W. Kogan, seconded by A. Chunara, and unanimously resolved that the sub-committee be formed.

Vote For: 12 Against: 0 Abstention: 0

(Resolution # 2019-02-03)

The list of volunteers is below:

W. Kogan

F. de la Rochelle

N. Bradford

L. Podgurny

O. Kouyoumdjian

A. Chunara

#### **6. New Business**

##### *6.1 GB election reform*

It was decided that this is a subject that can be discussed in the sub-committee for any nuances. The structure is dictated primarily by the Education Act.

##### *6.2 Communication*

It was discussed that messages can be better communicated in some instances. However, typically it has been shown that those who choose to get involved will do so.

##### *6.3 Review of changes to internal rules*

All members of GB are to provide feedback for the next GB meeting.

#### *6.4 Publicity for Wilder and GB*

It was concluded that the GB table at the Open House should become a permanent activity. It was also decided that this should be further discussed in the sub-committee.

#### *6.5 Use of GB budget*

It was discussed that the guidelines in the Education Act are to be followed.

### **7. Reports and Correspondence**

#### *7.1 Principal & Teacher Forum*

The Principal reported:

- Open House went very well and was very organized
- There are many new registrations in the pipeline
- Upcoming and ongoing events include Black History Month, Winter Carnival, WE Day and Francophonie week.

The following field trips were presented for approval:

- H+S Foundation Poppers tour, no charge, March 21
- Ecole Cirque, Grade 1, no charge, April 26
- Musee Laval, Kindergarden, no charge, April 18

It was moved by O. Kouyoumdjian, seconded by N. Bradford, and unanimously resolved that the above field trips be approved.

Vote For: 12 Against: 0 Abstention: 0

(Resolution # 2019-02-04)

#### *7.2 Daycare Forum*

WE day and the Leadership conference went very well and the students were well behaved. The fundraising event (Soup) raised \$275 for the Shriner's hospital.

#### *7.3 Home and School Forum*

N. Bradford reported:

- Staff appreciation day is upcoming.
- Principal for a day event raised \$417 for mouthpieces.
- Scholastic book fair is planned for April.

#### *7.4 Commissioners Forum*

None

### *7.5 LB Parents Committee Forum*

L. Podgurny announced that the school board is now looking at expanding the use of electronic payments through a pilot program in region 3.

### *7.6 Chairpersons Forum*

The Chairperson communicated that GB presence at the Open House was good.

### *7.7 Other Correspondence*

None

## **8. Varia**

It was brought up that the Buddy Bench idea is being used in other schools and the GB would be interested in learning about the benefits of this idea.

J. Zemel asked about the new 2x20 min recess rule. F. de la Rochelle will look into this.

N. Bradford reminded the Principal that Reflex Math was purchased for the entire school, and that parents can make use of it at home.

## **9. Question Period No. 2**

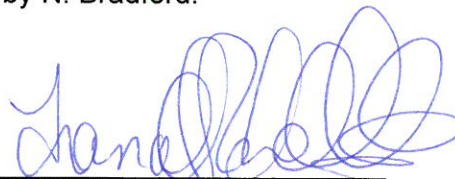
None

## **10. Adjournment**

The meeting was adjourned at 8:02 pm on a motion by N. Bradford.



Heather Lambert  
Chair, Wilder Penfield Governing Board



France de la Rochelle  
Principal, Wilder Penfield School