



MINUTES
GOVERNING BOARD MEETING - WILDER PENFIELD ELEMENTARY SCHOOL
Tuesday May 26 2020, 6:15 PM
Held in the Library of Wilder Penfield Elementary School
551 Westminster, Dollard des Ormeaux Qc, H9G 1E8

PRESENT

Raffi Alexanian– Parent Representative
Alizahra Chunara – Parent Representative
France de la Rochelle - Principal
Lindsay Knowlton– Teacher Representative
Onnig Kouyoumdjian – Parent Representative
Melissa Kustec – Teacher Representative
Heather Lambert– Chair, Parent Representative
Danielle Lustgarten– Teacher Representative
Meghan Marak– Teacher Representative
Magda Natkaniec – Teacher Representative
Mary Vassilakis – Daycare Representative
Josh Zemel – Parent Representative

ABSENT

Nikki Bradford– Parent Representative, Wilder H&S President
Omoni Harms – Staff Representative
Patricia Olinik – Parent Representative (Alternate)
Len Podgurny – Parent Representative, Parents' Committee Commissioner at Large

1. Call to Order

The meeting was called to order at 6:16 pm.

2. Approval of the agenda - Amendments, revisions, adoption

Changes were made to the agenda after circulation.

Items 5.7 Annual Report and 5.8. School Calendar were tabled by F. de la Rochelle tabled items

Item 5. Playground equipment was added by R. Alexanian.

Agenda to be adopted with changes announced

Motion by H. Lambert/O. Kouyoumdjian

Motion 20200526-01

Motion passed unanimously.

3. Approval of minutes - Amendments, revisions, adoption

3.1 Meeting February 26, 2019

Approval without changes of minutes of February 26

Motion by O. Kouyoumdjian/L. Knowlton.

Motion 20200526-02

Motion passed unanimously.

4. Business Arising

4.1 Extracurricular activities (H. Lambert)

H. Lambert reminded the committee that we were on the verge of starting extracurricular activities when the lockdown occurred. Given the uncertainty of how the fall semester will roll out, F. de la Rochelle stated that we will have to wait until clear guidelines are established before starting this planning process again.

5. New Business

5.1 Consultation: GB Composition (H. Lambert)

There are no changes in the suggested composition of the Wilder Governing Board for the 2020-21 school year. While there are 2 more seats on the spreadsheets than there are current members, it is because we do not currently have community membership. O. Koumyoudjian asked if the Community members have voting rights, the document confirms that they do not. However it is unclear from the document if community members are now necessary to the composition of the Governing Board. H. Lambert will seek this information

Motion to communicate agreement with the information provided for the composition of the GB for 2020-21.

Motion by O. Kouyoumdjian/R. Alexanian.

Motion 20200526-03

Motion passes unanimously.

5.2 Consultation: 3 year plan (H. Lambert)

The predicted numbers of students to be attending in 2020-21 are meeting the Board's estimate with the addition of the K4 class. Current enrollment is at 322 including K4. In the Board documents the "K" category includes K4 and K5. O. Kouyoumdjian mentions that there are dropping numbers of students in high schools, F. de la Rochelle confirms that this is due to the dropping number of students eligible to attend English schools, and the need for the LBPSB to increase publicity efforts. The members briefly discussed the Board's capacity of 393 students for Wilder Penfield, which would require the elimination of the Mindset room, music room, art room and library. H. Lambert inquires what the capacity is based on; O. Kouyoumdjian states that he has asked in the past and there was no answer. F. de la Rochelle reminds the GB that in the late 1990s or early 2000s Wilder was using temporary classrooms to accommodate the overflow of students when there were over 600 students at Wilder. However, current projections have not approached full capacity.

5.3 Consultation: Council meeting dates

Meeting dates were provided by the LBPSB for the council until December 2020. The Wilder GB has no commentary to offer about these dates. H. Lambert will communicate this to the board.

5.4 Daycare Budget and Fees (M. Vassilakis)

M. Vassilakis states that there are no changes to the budget since presented at the meeting of 2020-02-25. However, the LBPSB has requested that the rates for the lunch program be raised from \$2.00 to \$2.25 per day, as an interim step to \$2.50 per day in 2021-22. LBPSB has requested the increase in rates so that the cost of lunch is uniform across the board, and Wilder remains one of the lowest prices at this time. The Wilder lunch program is running a deficit for some time now. The deficit did show in the budget that was circulated at the last meeting. J. Zemel inquired if the students that attend morning and afternoon daycare would also have an increase in fees; M. Vassilakis replied that they will not, the changes apply only to the students attending only the lunch program.

Motion to increase lunch program fees to \$2.25 for the 2020-21 academic year.

Motion by M. Vassilakis/H. Lambert.

Motion 20200526-04

Motion passes unanimously.

6.5 Daycare handbook

M. Vassilakis reports that the changes to the Daycare handbook (as highlighted in submitted document in 2020-05 meeting kit) are regarding the increase of lunch program fees to \$225 per day and that all registration is now done through the Fusion portal. O. Kouyoumdjian asks if the handbook covers everything needed. M. Vassilakis replies that the handbook was developed by a group of technicians and approved by the daycare manager and is the same for all schools. There are boxes of information that can be customized as needed, and invited others to indicate if anything seems missing. O. Kouyoumdjian remarks that the Pedagogical day fees are now also marked as subject to change, M. Vassilakis reports that due to the uncertainty whether there will be special activities or field trips, it is not possible to predict what fees will be beyond the base \$10 per day. F. de la Rochelle adds that at this time no field trips are being planned for 2020-21.

Motion to accept the changes to the Daycare Handbook as presented.

Motion by O. Kouyoumdjian/H. Lambert.

Motion 20200525-05

Motion passes unanimously.

6.6 Anti Bullying Anti Violence document

F. de la Rochelle states that she had the opportunity to update the document now, so as to have it approved and available to parents before the start of the 2020-21 academic year. The document with highlighted changes is in the 2020-05 meeting kit. Changes are: modified frequency of "Tell them from me" survey to align with the LBPSB's once a year plan; inclusion of Grade 5 students as Junior Encouragers. R. Alexanian asked if anonymous reporting of bullying can be done. F. de la Rochelle explains that this process is already in place. F. de la Rochelle states that many bullying complaints she

receives are regarding conflicts rather than ongoing bullying, however there was one case of cyberbullying this year. O. Kouyoumdjian suggests that a definition of Conflict as distinct from bullying should be added to the documents. There was agreement among the GB members that this would be beneficial. This will be done on the next round of edits.

Motion to approve changes to the ABAV document.

Motion by O. Kouyoumdjian/A. Chunara.

Motion 20200526-06

Motion passes unanimously.

6.7 Playground equipment (R. Alexanian)

R. Alexanian stated that the equipment in the Kindergarten playground is old and not particularly engaging, especially considering that there will be the K4 class starting in September. He inquired about the feasibility of replacing this equipment with something else, and to complement it with ride-on cars and other equipment suitable for 4 year olds. F. de la Rochelle states that she has been looking at the possible play structures for this area but that they are extremely expensive and there would need to be funds raised by Home and School or given from the LBPSB. It is possible that because the schoolyard is not closed, that the city may be able to contribute to the purchase of large structures. She has not yet received the budget for the new class, so she does not know at this time what can be obtained with this, however she stated that less expensive items like ride-on toys or low-budget structures from Toys R Us may well be within this budget so long as they are safe. No action can be taken on this matter until the financial information has been received.

6. Reports and Correspondence

6.1 Principal & Teacher Forum (F. de la Rochelle and Teacher Reps)

F. de la Rochelle reports that staff has been busy with the repercussions of the lockdown. Teachers are setting up for remote (i.e. online) teaching this week. Some students have still not picked up their belongings and hopefully will soon. Upcoming efforts will be in setting up for next year, disinfecting all of the school equipment and surfaces (including inside the desks etc) and keeping parents informed. Graduation is being planned as a drive-through event for students to collect their diplomas, with teachers on site with noisemakers etc, but the police will need to be advised of this gathering and distancing precautions taken. Kindergarten orientation will be organized in a similar manner, with children bringing drawings of themselves for the teachers to see. M. Marak reports that Zoom is a challenging forum for the Kindergarten classes, but they do enjoy seeing each other and interacting.

6.2 Daycare Forum (M. Vassilakis)

With the lockdown, the Cabane à Sucre event was cancelled as well as field trips for the remainder of the year. The Emergency daycares are running well. No Wilder staff have been called in to work at the emergency day cares, although F. de la Rochelle said that she worked at one for a week and it went well.

6.3 Home and School Forum (N. Bradford)

N. Bradford was absent so F. de la Rochelle reported. The Home and School is working to reimburse parents for the lunch events that were cancelled. The possibility of parents re-donating these funds to the Home and School was discussed with the conclusion that it would be up to each family to do this as they wish. The Wilder Wear has still not arrived as the manufacturer was closed, but with the current reopening it is hoped that it will arrive soon.

6.4 Commissioner's Forum (L. Derry)

No Commissioner's report has been received and H. Lambert states that she will place it in the Google Drive if it does come.

6.5 Parents' Committee Forum (L. Podgurny/A. Chunara)

There have been no meetings of the Parent's Committee with the lockdown. Managing the upcoming changes to the committee and sub-committees related to Bill 40 was the current concern as meetings begin to resume.

6.6 Chair's forum

No items to discuss.

6.7 Other Correspondence

No items to discuss.

7. Varia

No items to discuss.

8. Adjournment

Motion to adjourn,

Motion by H.Lambert/L. Knowlton

Motion 20200526-07

Motion passed unanimously.

Meeting adjourned at 7:15pm

Next GB Meeting - June 23, 6:15 p.m.



Heather Lambert
Chair



France de la Rochelle
Principal