

**GOVERNING BOARD MINUTES  
WILDER PENFIELD ELEMENTARY SCHOOL  
TUESDAY June 15, 2021, 6:15 PM, held on Zoom**

**Attendance:**

|                  |                    |                   |                                    |
|------------------|--------------------|-------------------|------------------------------------|
| Raffi Alexanian  | Deborah Cobrin     | Hélène Constantin | France de la Rochelle (ex officio) |
| Lindsay Knowlton | Onnig Koumyoudjian | Heather Lambert   | Meghan Marak                       |
| Samantha Simeone | Tracy Torok        | Mary Vassilakis   | Josh Zemel                         |

**1. Call to Order**

The meeting was called to order at 6:17 p.m.

**2. Approval of the Agenda - Amendments, revisions, adopt**

Motioned to approve the agenda as presented (Onnig Koumyoudjian / Meghan Marak)

|                  |                      |                     |                    |
|------------------|----------------------|---------------------|--------------------|
| <u>Vote for:</u> | <u>Vote against:</u> | <u>Abstentions:</u> | <u>Resolution:</u> |
| 11               | 0                    | 0                   | 2021-06-15-01      |

**3. Approval of minutes - May 18, 2021**

Motioned to approve the minutes as presented (Onnig Koumyoudjian / Mary Vasiliki)

|                  |                      |                     |                    |
|------------------|----------------------|---------------------|--------------------|
| <u>Vote for:</u> | <u>Vote against:</u> | <u>Abstentions:</u> | <u>Resolution:</u> |
| 11               | 0                    | 0                   | 2021-06-15-02      |

**4. Question Period No. 1 (10 Minutes)**

no questions

**5. Business Arising**

**5.1 Playground equipment update (standing information item, R. Alexanian)**

Fundraising is going well. Letter is needed from the school board to have written confirmation from the municipality for matching funds. Forms to be filled over the summer. France, Onnig, Samantha volunteered; Raffi will follow up over the summer. Fundraising was up to \$800+ in the first week and the raffle is being planned. Samantha estimates that approximately \$13000 had been raised to date. France will post for the Pearson Foundation donations so that parents can get tax receipts. Lindsay is reminding students in gym class. The prizes for the raffle are numerous and high quality. Heather thanks members for donated gift certificates for the raffle. Raffi asks when the acceptance of the proposal is likely to come; France says that others she knows about heard back in March from a Fall submission. France has spoken with the building supervisor (Carla), who will get quotes for the equipment we want.

**5.2 COVID update (standing information item, F. de la Rochelle)**

6 days before the end of term, and there have been no class closures at Wilder at all this year. A lot of students are wearing masks in class, bubbles are secure, teachers are wearing PPE and classrooms are being sanitized frequently. Heather asks that thanks and congratulations for the teachers and

### 5.3 TTFM Girls' feedback (F. de la Rochelle)

Tabled until Fall.

## 6. New Business

### 6.1 School Calendar 2021-22 (F. de la Rochelle)

Motioned to approve the school calendar as presented (Heather Lambert / Samantha Simeone)

| <u>Vote for:</u> | <u>Vote against:</u> | <u>Abstentions:</u> | <u>Resolution:</u> |
|------------------|----------------------|---------------------|--------------------|
| 11               | 0                    | 0                   | 2021-06-15-03      |

### 6.2 Code of Conduct (F. de la Rochelle)

Changes have been made in regards to lunch and class starts. Physical Aggression was added to the list of major infractions. Bicycles: Bicycles helmets are mandatory. K4 to grade 3 should be accompanied by an adult. Bicycle riders must walk their bikes on school property. Students are being encouraged to lock up their bikes on the bike racks. Anti-Racism was added indicating that Wilder Penfield has zero tolerance to racism and discrimination in all forms. Will include that acts will be dealt with according to their severity and intent. Appropriate Clothing and Footwear: students will wear clean appropriate clothing. Updates were made to the shoes as well. Font will be updated to a sans-serif font according to current Universal Access guidelines.

Motioned to approve the code of conduct (Meghan Marak / Deborah Cobrin)

| <u>Vote for:</u> | <u>Vote against:</u> | <u>Abstentions:</u> | <u>Resolution:</u> |
|------------------|----------------------|---------------------|--------------------|
| 11               | 0                    | 0                   | 2021-06-15-04      |

### 6.3 June Proposed Budget (F. de la Rochelle)

Figures that the school board knows for a fact have been added to the budget. Sections that are not finalized are not currently included.

Motioned to accept the budget as presented (Samantha Simeone / Megan Marak)

| <u>Vote for:</u> | <u>Vote against:</u> | <u>Abstentions:</u> | <u>Resolution:</u> |
|------------------|----------------------|---------------------|--------------------|
| 11               | 0                    | 1                   | 2021-06-15-05      |

Heather Lambert

### 6.4 June Proposed Daycare Budget (M. Vassilakis)

The budget spreadsheet is presented with no place for discussion by GB members. The finance department allocates the amount based on the number of students registered. Majority of the money goes towards salaries. Deficit is because of the government's directive to continue paying employees through the pandemic closures and MV has been directed to carry it over into 2021/22.

Motion to approve the June Proposed Budget (Onnig Kouyoumdjian / Meghan Marak)

| <u>Vote for:</u> | <u>Vote against:</u> | <u>Abstentions:</u> | <u>Resolution:</u> |
|------------------|----------------------|---------------------|--------------------|
| 11               | 0                    | 0                   | 2021-06-15-06      |

**6.5 Consultation - Dates of meetings of Council of Commissioners 2021-22 (H. Lambert)**

Motion to acknowledge that the dates have been received and that the Governing Board has no comment. (Heather Lambert / Samantha Simeone)

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| <u>Vote for:</u> | <u>Vote against:</u> | <u>Abstentions:</u> | <u>Resolution:</u> |
| 11               | 0                    | 0                   | 2021-06-15-07      |

**6.6 Policy regarding alcohol, drugs and tobacco (information, H. Lambert)**

There is a new policy for our information, posted on the Google Drive.

**6.7 FIRST team - Lego Wedo funding (H. Lambert / L. Guerchkovitch)**

Heather Lambert received a request from parent Lenny Guerchkivitch regarding initiating a Lego Wedo club. More details are needed about starting a club and receiving the funding. The Governing Board Chair will direct the parent to speak with Mme. De la Rochelle.

**6.8 Membership of GB in 2021-22 - seats coming up for re-election (H. Lambert)**

Current and expiring membership was reviewed. There are 3 positions up for election at September’s Annual General Assembly (Heather, Raffi and Onnig).

**6.9 School Fees**

School fees were presented as follows with an accompanying itemized list of workbooks and consumables. Booklets are compiled and printed at the school board, as photocopies cannot be charged in school fees. All books must be 85% complete by the end of the school year. The Ministry of Education provides a list of approved workbooks, desk copies are provided by publishers and selected by the teachers as the most appropriate for their class.

|              |             |             |             |
|--------------|-------------|-------------|-------------|
| K5/K4 - \$14 | 1 - \$83.16 | 2 - \$63.01 | 3 - \$97.15 |
| 4 - \$83.74  | 5 - \$60.62 | 6 - \$93.11 |             |

Motion to accept the school fees as presented. (Heather Lambert / Onnig Koumyoudjian)

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|------------------|----------------------|---------------------|--------------------|
| <u>Vote for:</u> | <u>Vote against:</u> | <u>Abstentions:</u> | <u>Resolution:</u> |
| 11               | 0                    | 0                   | 2021-06-15-08      |

**7. Reports and Correspondence**

**7.1 Principal & Teacher Forum (F. de la Rochelle and Teacher Reps)**

Lots of preparation for next year and wrapping up this year. They are looking at having graduation live streamed. Teachers are organizing the last 3 days of activities. The grads will be going to the pool on Monday. The Cirque was put on by the Grade 2 students and live streamed for parents to watch.

**7.2 Daycare Forum (M. Vassilakis)**

Everything is winding down. Getting ready to say goodbye to Ms. Graham, who is retiring.

### **7.3 Home and School Forum (S. Simeone)**

The Executive team has grown to 8 members.

Thank you to the staff for distributing the pizza lunches.

Home and School would like to hold a Wilder Wear Campaign in the fall. A school logo competition is proposed where students could create a new school logo and a graphic designer would design it. Currently there is no digital version of the wolf logo; it was designed by a parent for the 50th anniversary and it is unclear whether we have the right to continue using it. Mme. de la Rochelle will speak to the staff to see if the preference for staff is to continue to use the wolf or to design something new. Home and School is willing to contribute towards the Welcome Wilder event however most funds have been allocated towards the play structure. There is insufficient budget for bouncy castles etc, but H&S will run the concessions stand and will pitch in as much as possible depending on what the school plans.

A Cookie Dough fundraiser is desired in the fall similar to past years.

Home and School would like to provide school lunches if the government and school board allow volunteers in the school in 2021/22.

A website will be built over the summer to help simplify the ordering process for fundraisers that require payments from families.

The pizza night was a success raising over 700\$ but the wait was 60-90 minutes, and dinner time pick-up was typically very late. Parents will be warned of this for next time, and now that we know that the demand may be that high, .

Motion to approve Wilder Wear Campaign, Cookie Dough, and School Lunches (Samantha Simeone / Onnig Koumyoudjian).

|                  |                      |                     |                    |
|------------------|----------------------|---------------------|--------------------|
| <u>Vote for:</u> | <u>Vote against:</u> | <u>Abstentions:</u> | <u>Resolution:</u> |
| 11               | 0                    | 0                   | 2021-06-15-09      |

### **7.4 Commissioner's Forum (J. Doan)**

Report is in the drive

### **7.5 Parents' Committee Forum (O. Kouyoumdjian)**

Report is in the drive. Racism is a concern, and a rise in anti-semitic acts has been noted. Most schools dealt with closures at some point during the year, so Wilder did very well on the COVID front.

### **7.6 Chair's forum (H. Lambert)**

No information to add.

### **7.7 Other Correspondence**

No other correspondence.

## **8. Varia**

No Varia.

### 9. Question Period No. 2

**Question:** Based on reports that things should be normal come September, will the school day go back to normal? Will students have alternating weeks or days for English and French?

**Answer:** Grade 6 teachers are still doing one day alternation, grades 3 - 5 are currently doing one week and are likely to remain on this schedule. Should teachers choose a week on week off schedule, there will be a period of time spent in the other language to ensure continuity in math and language arts. Teachers feel that there is less time spent in transition, projects can be completed, curriculum can be addressed more efficiently.

### 10. Adjournment

Next GB Meeting - AGA September 2021. Format and location to be determined.

Motion to end the meeting at 8:24pm (Heather Lambert / Mary Vassilakis)

Vote for:  
11

Vote against:  
0

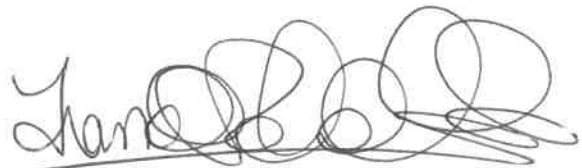
Abstentions:  
0

Resolution:  
2021-06-15-10



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Heather Lambert, Governing Board Chair



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France De La Rochelle, Principal

Submitted by Heather Lambert, Governing Board Chair and France De La Rochelle, WP Principal

cc: Members of Wilder Penfield Elementary School Governing Board