

## **PARENT REPORT of INCIDENTS RELATED TO CONFLICT, BULLYING OR VIOLENCE**

When you call the school or send an email to [wildercares@lbpearson.qc.ca](mailto:wildercares@lbpearson.qc.ca) to report an incident, please make sure to include the following information to allow us to begin the investigation as soon as possible.

- ✓ **Name of person making the report and the best way to reach you during the day**
- ✓ **Name of child who is being mistreated**
- ✓ **Grade and Homeroom teacher**
- ✓ **Physical Injury**  yes       no
- ✓ **Grade level of child mistreating your child**  same       older       younger
- ✓ **How did you find out about the incident**
- ✓ **How did your child react to the incident (how does it make him/her feel)**
- ✓ **Does your child ever play in a positive way with the other child**
- ✓ **How often has this happened**  isolated act       repeat incident # of times \_\_\_\_\_
- ✓ **Approximate dates and locations of incident:**

Date of incident: \_\_\_\_\_  Daycare       Recess       Lunch       Class

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- ✓ **Any other information you feel is important**

**As we all learned during our Dare to Care staff/student and parent training that took place the week of January 21, 2013, accurate information is important. It is also important that we all use a common language so that communication is clear and we can be as effective as possible in dealing with children and their behavior.**

**It also must be noted that whether your child is being mistreated, or they are doing the mistreating, our goal is to teach children how to act in an appropriate manner so that all children feel safe at school. Our Anti-bullying/Anti-Violence plan describes how we will proceed. None of it will be successful without your cooperation.**