

Governing Board - Wilder Penfield Elementary School
Minutes of the Meeting – January 24, 2023 at 6:19pm via Zoom



ATTENDEES:

Christina Bakalis, Resource Representative
Marie Chantal D'Aoust, Teacher Representative
Lindsay Knowlton, Teacher Representative
Meghan Marak, Teacher Representative
Mary Vassilakis, Daycare Representative
Magdalena Natkaniec, Teacher Representative
Raffi Alexanian, Parent Representative
Genevieve Bienvenu, Parent Representative
Donna Cheung, Parent Representative
Onnig Kouyoumdjian, Parent Representative
Samantha Simeone, Parent Representative
Geneva Pearsall, Substitute Parent Representative
Anna Bernstein, Substitute Parent Representative
France de la Rochelle, Principal

PUBLIC ATTENDEES:

Alizahra Chunara, Substitute Parent Representative

ABSENT WITH REGRET:

Tracy Torok, Secretary
Eric Thibault, Parent Representative
Greg Bagshaw, Parent Representative* (Note that Greg logged into the meeting, and as there was substitute representatives present to replace him, did not remain).

1. Call to Order

Meeting called to order at 6:19pm by Onnig Kouyoumdjian, GB Chair. Quorum established.

2. Approval of the Agenda- Amendments, revisions, adoption

Motion to approve the agenda was moved by Meghan Marak and seconded by Genevieve Pearsall.

13 Votes in favour

0 Votes opposed

0 Abstentions

Motion passed unanimously.

3. Approval of Minutes

Motion to approve the minutes for the November 15, 2022 meeting was moved by Mary Vassilakis and seconded by Marie Chantal.

13 Votes in favour

0 Votes opposed

0 Abstentions

Motion passed unanimously.

4. Business Arising

4.1. K-4 K-5 Play Structure Project Update

The play structure is in production. Delivery should be end of May or beginning of June. France is planning on sending an update to the parent community.

4.2 Review of Student Code of Conduct

The staff is still working on the code of conduct. The item shall be removed as business arising and be added as new business when it is ready for presentation.

5. Question Period No.1

No questions

6. New Business

6.1 Consultation – LBPSB Budget 2023-2024 Consultation

The budget consultation discusses the roles and responsibilities of different interested parties. GB would advise on the need of the school. All members were as to review the consultation document for the next meeting. Tabled to the next meeting.

6.2 Consultation – Principal Selection Criteria for the 2023-2024 School Year

The members reviewed the 2022 – 2023 criteria as a baseline.

Motion to use the same criteria as previous year moved by Marie Chantal D'Aoust and seconded by Genevieve Bienvenu.

13 Votes in favour

0 Votes opposed

0 Abstentions

Motion passed unanimously.

6.3 Approval of Field Trips

Enfant et Compagnie – February 3rd Ped Day (in-school activity)

Students will be making tacos. Additional snacks will be included.

Ratio: 1:20

Cost: \$25

Motion to approve in-school activity moved by Geneva Pearsall and seconded by Lindsay Knowlton.

13 Votes in favour

0 Votes opposed

0 Abstentions

Motion passed unanimously.

Grad field trip – Centre Plein Air Fatima

Students will do a variety of activities from 9 am to 9pm. Center provides supper, there will be a bonfire and activities during the day.

June 2nd

Cost: approximately \$80

Motion to approve the Grad field trip moved by Onnig Kouyoumdjian and seconded by Marie Chantal D'Aoust.

13 Votes in favour

0 Votes opposed

0 Abstentions

Motion passed unanimously.

6.4 Approval of Fundraisers Scheduled

Staff Appreciation

Home and School would like to fundraise for staff appreciation week. Similarly to previous years they will request monetary donations (value to be determined by individual parents) and donations of raffle prizes for staff.

Motion to approve staff appreciation fundraiser moved by Marie Chantal D'Aoust and seconded by Raffi Alexanian.

13 Votes in favour

0 Votes opposed

0 Abstentions

Motion passed unanimously.

Plantables

Home and School would like to one again organize the Plantables fundraiser. Families can order their plants for their gardens online and they are delivered right to their door.

Motion to approve Plantables fundraiser moved by Christina Bakalis and seconded by Lindsay Knowlton.

13 Votes in favour

0 Votes opposed

0 Abstentions

Motion passed unanimously.

7. Reports and Correspondence

7.1 Principal & Teacher Forum

- December was hectic but a lot of fun.
- Open House was a success. There are currently 16 students registered for K4 and 36 students registered for K5.
- Staff is currently working on the Educational Project – this will include monthly themes for the students (ex. February is kindness).
- Class incentives have begun to line up respectfully and quietly outside.
- Geordie Productions will be presenting a play called “What If” in January.
- Grade 5 and 6 represented very well at the volleyball tournament in January.
- WOW program was a success. Students in K5 to grade 2 learned to snowshoe while students in grade 3 to grade 6 learned to cross-country ski.
- Thank you to Home and School for the First Annual Holiday Breakfast and for the \$100 allotted to each teacher.
- The literacy program has started in cycle 1. Students are placed in small groups to work with teachers for half an hour twice a week. They address certain literacy skills in small groups. The staff is hopeful that this will continue to be successful.

7.2 Daycare Forum

- Children decorated cookies on the last ped. day and made salt snowflakes.

7.3 Home and School Forum

- The First Annual Holiday Breakfast was a success. Many parents volunteered their time and it was beyond appreciated. A big thank you to Santa for taking time out of his busy schedule to visit the students.

- Home and School approved certain items on the teacher's wish lists. Cycle 1 received a budget to refresh their costumes and props. Grade 4 received two class sets of novels. Grade 3/4 received Bescheralles for the students to use. The cost of a school play by Geordie Productions was approved as were stencils in order to paint new games for students on the ground in the schoolyard. The total cost of these items was \$2 700.
- Staff have been emailing in their receipts for the \$100 allotted for each teacher to purchase items for their classrooms or students. Deadline is January 31, 2023.

7.4 Commissioner's Forum

- Summary available in the meeting kit.

7.5 LB Parents Committee Forum

- All committees are officially formed.
- SNAC (Special Needs Advisory Committee) – sending out a survey to parents with children who have a child with special needs
- EPCA (English Parents Committee Association) – in talks with the ministry of education
- EDDI (Equity, Diversity, Dignity and Inclusion)
- Newsletters are available from each of these committees. Sign up available on the LBPSB PC webpage.

7.6 Chairperson's Forum

- Next meeting is scheduled to be online on February 21st, 2023.
- Thank you to everyone for attending.

7.7 Other Correspondence

- There is a presentation from the government in regards to GB. Feel free to review.
- A communication was received regarding an older child walking on school property however this is not in the purview of the GB.

12. Varia

No Varia

13. Question Period No.2

No Questions

14. Adjournment

The meeting was adjourned by Onnig Kouyoumdjian at 7:09pm.

Next Governing Board Meeting: February 21, 2023

Minutes prepared by Samantha Simeone & Onnig Kouyoumdjian



Onnig Kouyoumdjian
Governing Board Chair



France de la Rochelle
Principal