

**Governing Board - Wilder Penfield Elementary School**  
Minutes of the Meeting – November 15, 2023 6:15pm



**ATTENDEES:**

Christina Bakalis, Resource Representative  
Susan Mansour, Teacher Representative  
Lindsay Knowlton, Teacher Representative  
Meghan Marak, Teacher Representative  
Magda Natkaniec, Teacher Representative  
Tracy Torok, Secretary  
Mary Vassilakis, Daycare Representative  
Laura Duckett, Parent Representative  
Natalia Peña, Parent Representative  
Donna Cheung, Parent Representative  
Samantha Simeone, Parent Representative  
Tamara Williams, Parent Representative  
Eric Thibault, Parent Representative  
France de la Rochelle, Principal

**REGRETS:**

Greg Bagshaw

**PUBLIC ATTENDEES:**

Amanda Ottoni  
Melissa Silver  
Raffi Alexanian

**1. Call to Order**

Meeting called to order at 6:18pm by Donna Cheung, GB Chair. Quorum established.

**2. Approval of the Agenda- Amendments, revisions, adoption**

Motion to approve the agenda was moved by Christina Bakalis and seconded by Natalia Pena.

13 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously.

**3. Approval of Minutes**

Motion to approve the minutes for the October 18, 2023 meeting was moved by Eric Thibeault and seconded by Natalia Peña.

13 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously.

**4. Business Arising**

- Follow up discussion on complimentary activities options for students
  - Angela from Enfant et Compagnie

- Activities ranging from science to animal discovery to baking to holiday crafts
- Created a 4 week program: \$13-15/hour. Available after school and at lunch.
  - Kingsdale does Fly Football - approximately \$13-15/hour.
  - No mention of minimum numbers of students.
  - Mary will continue to work through the details. Ideally this would start in the new year.
  - Motion to approve \$20/hour for after school activities was moved by Samantha Simone, and seconded by Laura Duckett.

13 Votes in favor  
 0 Votes opposed  
 0 Abstentions  
 Motion passed unanimously.

#### 5. Question Period No. 1

- None

#### 6. New Business

##### 6.1. Approval of ABAV Plan

- ABAV Committee looked at different types of information. They provided an analysis based on the TTFM survey and identified the priorities.
- Preventative measures are addresses and the staff is informed of all these school rules
- Board priorities: to promote fair play
- School priorities: active supervision, teachers discussing concerns, weekly class council meetings, SNAP pilot program, peer mediation (Encouragers), Recess Champions (grade 4), and Monthly Value Assemblies
- Parental Collaboration: SNAP Program
- New Complaints Procedure is explained in the ABAV Plan.
- Annual report will be completed at the end of the year

Motion to approve the ABAV Plan for the 2023-2024 School Year was moved by Natalia Pena and seconded by Meghan Marak.

13 Votes in favor  
 0 Votes opposed  
 0 Abstentions  
 Motion passed unanimously.

##### 6.2. Approval of Ped Day - May 17th, 2024

- Approval to cancel daycare that day.
- Behaviour Managements Systems - opportunity to have the entire staff trained that day.

- Motion to approve the closure of SEEDS on Friday, May 17th, 2024 was moved by Mary Vassilakis and seconded by Amanda Ottoni.

13 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously.

### 6.3. Approval of Field Trips

- Gerald Godin Theater
  - Information: Experience french theater
  - Location: Gerald Godin
  - Date: February 2nd, 2024
  - Time: morning
  - Students: Grade 2
  - Cost: \$0 (covered by Culture Grants)
  - Ratio: 1:12
- Magicien Oz
  - Information: Experience french theater
  - Location: Gerald Godin
  - Date: April 9th
  - Time: morning
  - Students: Grade 2
  - Cost: \$0 (covered by Culture Grants)
  - Ratio: 1:12

Motion to approve the 2 field trips was moved by Mary Vassilakis and seconded by Meghan Marak.

13 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously.

Update: Skating field trip has been moved to November 28th

### 6.4. Approval Fundraisers scheduled

- Home & School to request to ask parents to donate cash for staff appreciation.

Motion to approve the fundraising events was moved by Natalia Pena and seconded by Eric Thibault.

13 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously.

- Snow Shoe Sale: sell 30-40 pairs of snow shoes for approximately \$10/pair.

- Motioned to approve the fundraising events was moved by Meghan Marak and seconded by Natalia Pena.

13 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously.

## 7. New Business

### 7.1. Principal & Teacher Forum

- Report cards will be available as of Friday morning.
- Due to strikes - parent teacher interviews will be moved to Monday evening and continued on Friday during the day.
- Monster Mash was a great success as were the candy grams.
- The children paraded their costumes around the gym.
- Thank you to Home and School for all the treats this week.
- Thank you to the parents and students for all the support through these negotiations.
- Mr. Blake has Band going on after school and during 2 lunches. Ms. Kostyk is running Art for the Heart. Madame Chantale is running Girls Club for grades 5 and 6. Mme. Natalie runs a choir with cycle 1 students.
- Cross Country Run in October. We had a strong group of students. Students are having a great time at Pillo-Polo.
- Winter on Wheels - school will be loaned cross country skis and snow-shoes. Mid-December to January.
- \$14K grant to spend on cross country skis.

### 7.2. Daycare Forum

- Ped Day on Friday.
- Bowling was cancelled for Nov 24th. It has been rescheduled for April 22nd.
- Daycare would be nearly impossible to offer to students not registered in SEEDS due to lack of staffing.

### 7.3. Home and School Forum

- Monster Mash and Candy Grams
- Treat for Teachers
- Ongoing fundraisers: Mom's Pantry and Dielemans
- Anti-bullying event: Scheduled for Nov 29th.
- Book Fair: Week of December 4th
- The Holiday Subcommittee is planning the holiday breakfast and bingo night. Breakfast is for Wednesday December 20th and Bingo will be the night of Friday December 15th.

### 7.4. Commissioner's Forum

- Minutes were in the meeting kit.

### 7.5. LB Parents Committee Forum

- Minutes were in the meeting kit.
- Complaints Procedure was discussed at the Parents Committee.
- The SNAC Committee was approved.

7.6. Chairperson's Forum

- All the GB Chairpersons were connected via the LB Parents Committee.

7.7. Other Correspondence

- EDDI video - will be shared with GB.
- Consultation Correspondence

8. *Varia*

- None

9. *Question Period No. 2*


- Is a Google School Wide calendar an option?
  - School will look into the option.

14. *Adjournment*

The meeting was adjourned by Donna Cheung at 8:03pm.

Next Governing Board Meeting: January 17, 2024 - online

Minutes prepared by Samantha Simeone & Donna Cheung



Donna Cheung  
Governing Board Chair



France de la Rochelle  
Principal