

**Governing Board - Wilder Penfield Elementary School**  
Minutes of the Meeting – February 19, 2025 6:15pm In the Library



**ATTENDEES:**

Peter Giser, Parent Representative, Parents' Committee Representative  
Lindsay Knowlton, Teacher Representative  
Mathieu Limoges, Teacher Representative  
Meghan Marak, Teacher Representative  
Michael Rabinovitch, Principal  
Melissa Silver, Parent Representative  
Tracy Torok, Support Staff  
Tamara Williams, Parent Representative  
Natalia Pena, Parent Representative, Secretary  
Sandy Bhamrah, Substitute Parent Representative

**REGRETS**

Donna Cheung, Governing Board Chair  
Christina Bakalis, Teacher Representative  
Greg Bagshaw, Parent Representative  
Jennifer Pupil, Daycare Representative  
Jennifer Deschamps, Teacher Representative  
Laura Duckett, Parent Representative

**PUBLIC ATTENDEES:**

Stephanie Tietjen, Substitute Parent Representative

**1. Call to Order**

Meeting called to order at 6:21pm by Peter Giser, serving as acting-Chair for this meeting.

**2. Approval of the Agenda- Amendments, revisions, adoption**

Motion to add item 6.6 to the agenda: Subject Time Allocation. Motion passed unanimously.

Motion to approve the amended agenda was moved by Mathiew L. and seconded by Meghan M.

8 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously.

**3. Approval of Minutes**

Motion to approve the minutes for December 20, 2024 and January 22, 2025 was moved by Tamara W. and seconded by Lindsay K.

8 Votes in favor

0 Votes opposed.

0 Abstentions.

Motion passed unanimously.

#### 4. *Business Arising*

##### 4.1 Library Volunteer Guidelines

- Lisa, our Doc tech, can once again decide to host or not host volunteers.
- New Parameters for Volunteers: Mr. R will have the parameters and will share them.
- The use of volunteers cannot create added value or work for the tasks assigned, and cannot include tasks designated only for the union support staff.

#### 5. *Question Period No. 1*

- None.

#### 6. *New Business*

##### **6. 1 CONSULTATION: Budget 2025-2026 - Consultation due March 28, 2025**

- The acting chair offered a brief synopsis of the type of content in the consultation document.
- Participants can email the chair any suggestions for the GB's responses to the questions.
- The decision of what to include is tabled until the next meeting.

##### **6. 2 CONSULTATION: Principal Selection Criteria 2025-2026 - Consultation due March 28, 2025**

- The GB agreed to table the final decision until the next meeting.
- The previous version of the GB's document will be added to the meeting kit for consultation.

##### **6. 3 Approval of Field Trips**

###### Dramatic Arts: Wizard of Oz

- Information: Play: Wizard of Oz, Gr.3 Gr.4
- Location: Saint Thomas High School
- Date: Friday March 21st
- Time: 8:40 -12:20
- Students: 86, adults: 6 plus 1 sub
- Cost: 18\$ (total cost: \$1541.78)
- Ratio: 1/15

Motion to approve by Sandy B. and seconded by Mathieu L.

8 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

###### Tournament Futsal

- Information: Gr.5, Gr6. 1 team Girls/2 team Boys Futsal tournament (by invitation)
- Location: PCHS
- Date: Friday March 28th, 2025
- Time: 9am - 2pm
- Students: 45
- Cost: 25\$ (Total \$875)

- Ratio: 1/7

Motion to approve by Melissa S. and seconded by Meagan M.

8 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

Tchuckball Tournament - Change of Venue

- New location: Baie D'Urfé Dome
- All other details remain the same

Motion to approve by Mathieu L. and seconded by Melissa S.

8 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

Kindergarten to the Ecomuseum

- Information: K5 only outing to the Ecomuseum
- Date: Wednesday June 11th
- Time: 9:15 - 12:20
- Students: 45
- Cost: 0\$ (Total \$1170, 26\$ per kid, saved by Mme Elizabeth with the Cultural fund)
- Ratio: 1 / 4

Motion to approve by Sandy B. and seconded by Lindsay K.

8 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

#### **6. 4 Approval of Fundraisers (none)**

#### **6. 5 Approval of Service Contracts (none)**

#### **6. 6 Subject time allocation for following year**

- The motion is to leave subject time allocation as it is with no changes.

Motion to approve by Meghan M., seconded by Mathieu L.

8 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

## **7. Reports and Correspondence**

### **7.1 Principal & Teacher Forum**

- 99% of re-registration is complete
- Open house: the daytime Open House was a good experience
- 50 students registered, 11 transferred
- Currently set for 3 classes, 19 students per class
- School safety procedures: not playing on the snow hill (email sent to the Wilder Community)
- Cross country skiing loppet went ahead as planned
- Omnikin games upcoming
- Maple syrup event upcoming
- Music program/Karaoke class is ongoing
- Assemblies talking about virtues are going well. This month's virtue was "joy".
- Report Cards February 28th, Term 2 ends Feb 21st. Parent Teacher interviews March 13th.
- Scholastic Money and Ski money provided by Home and School
- 100 Days of School event was well received, took place on Valentine's Day
- Sliding event in the back of the school took place

### **7.2 Daycare Forum (no report)**

### **7.3 Home and School Forum**

- Bingo event is waiting for a permit, possibly taking place in May
- 150\$ for Arts for the Heart
- 1,400\$ for the Resource room
- 500\$ for Cycle 1 plays (The Circus, and a book)
- 15\$/student for the Girls' Club, gr.5-6
- Ski rack purchased
- 3,000\$ for Sugar Shack & Calache rides
- Reminder given about Police background checks

### **7.4 Commissioner's Forum (no report)**

- Next Council meeting scheduled for February 24, 2025

### **7.5 LBPSB Parents' Committee Forum**

- Alloprof presentation given at the last meeting
- 2.5 mil budget cut was discussed, TBD about future funding for community activities

### **7.6 A Word from the Chair (no report)**

### **7.7 Other Correspondence (none)**

#### **● *Varia***

- None

#### **● *Question Period No. 2***

- None

## 8. Adjournment

Motion to adjourn by Mathieu L. and seconded by Melissa S.

8 votes in favour

0 votes opposed

0 votes abstentions

Motion passed unanimously

Meeting adjourned at 7:28 pm.

Next Governing Board Meeting: March 26, 2025 in the Wilder Penfield Library

Minutes prepared by Natalia Peña & Peter Giser



Donna Cheung  
Governing Board Chair



Michael Rabinovitch  
Principal