

Governing Board - Wilder Penfield Elementary School

Minutes of the Meeting – March 26, 2025 6:15pm In the Library



ATTENDEES:

Donna Cheung, Governing Board Chair
Peter Giser, Parent Representative, Parents' Committee Representative
Laura Duckett, Parent Representative
Jennifer Pupil, Daycare Representative
Tracy Torok, Support Staff
Meghan Marak, Teacher Representative
Jennifer Deschamps, Teacher Representative
Michael Rabinovitch, Principal
Tamara Williams, Parent Representative
Christina Bakalis, Teacher Representative
Melissa Silver, Parent Representative
Mathieu Limoges, Teacher Representative

REGRETS:

Lindsay Knowlton, Teacher Representative
Natalia Pena, Parent Representative, Secretary
Greg Bagshaw, Parent Representative

PUBLIC ATTENDEES:

Anna Bernstein
Stephanie Tietjen

1. Call to Order

Meeting called to order at 6:17 pm by Donna Cheung, GB Chair. Quorum established.

2. Approval of the Agenda- Amendments, revisions, adoption

Motion to approve the agenda was moved by Jennifer D. and seconded by Christina B.

10 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously.

3. Approval of Minutes

Motion to approve the minutes for February 19, 2025 and January 22, 2025 was moved by Laura D. and seconded by Tamara W.

10 Votes in favor

0 Votes opposed.

0 Abstentions.

Motion passed unanimously.

4. *Business Arising*

- None.

5. *Question Period No. 1*

- None.

6. *New Business*

6.1 CONSULTATION: Budget 2025-2026 - Consultation due March 28, 2025

- Comment to be added about potential steps to address tariffs.

6.2 CONSULTATION: Principal Selection Criteria 2025-2026 - Consultation due March 28, 2025

- Discussion about adding a detail about being a mental health advocate for mental health.

6.3 CONSULTATION: By-law 1 and 1E (2025) - Consultation due April 7, 2025

- No comments.

6.4 CONSULTATION: Governing Board Composition 2025-2026 - Consultation due April 14, 2025

- No comments.

6.5 Approval of Wilder Penfield Governing Board - Internal Rules: Update in Quorum

- Vote to change internal rules for quorum from 7 to 8 GB members, to match the Education Act.

Motion to approve by Christina B. and seconded by Jennifer D.

10 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

6.6 Supply Lists 2025-2026

- No comments.

Motion to approve by Jennifer D., seconded by Meghan M.

10 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

6.7 Approval of Field Trips

1. Pièce de Théâtre in Pierrefonds - *The Other Side of Alice*

- Information: Appreciation of French Culture & Theatre Arts
- Location: CEGEP Gerald Godain
- Date: April 7, 2025

- Time: 9-11 am
- Students: 85 (Cycle 2)
- Cost: \$0.00 (Culture in the Schools)
- Ratio: 1/12

Motion to approve by Mathieu L. and seconded by Laura D.

10 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

2. Girls' Basketball Jamboree

- Information: Physical activity, participation with schools across LBPSB
- Location: John Rennie High School
- Date: May 2, 2025
- Time: 8:45-3 pm
- Students: 24 (Cycle 3)
- Cost: \$20.00/student
- Ratio: 1/8

Motion to approve by Melissa S. and seconded by Tamara W.

10 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

3. Lilo & Stitch film

- Information: Day care trip
- Location: Cineplex Kirkland
- Date: May 30, 2025 (PED day)
- Time: 8:45-12:15 pm
- Students: 70 max, including bus (can be increased in theory)
- Cost: \$16, Transport & Snack Paid for by day care program
- Ratio: 1/10

Motion to approve by Melissa S. and seconded by Christina B.

10 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

4. Visite du site Archeologique Drouleurs

- Information: Consolider les apprentissages en Univers Social
- Location: Sainte-Anicet
- Date: June 4, 2025
- Time: 9-3:30pm
- Students: 44 (Grade 3)
- Cost: No cost (Culture in the Schools)
- Ratio: 1/9

Motion to approve by Mathieu L. and seconded by Melissa S.

10 Votes in favor
0 Votes opposed
0 Abstentions
Motion passed unanimously

5. Upper Canada Village

- Information: Consolider les apprentissages en Univers Social
- Location: Morrisburg, Ontario
- Date: June 6, 2025
- Time: 8:15 - 3 pm
- Students: 41 (Grade 4)
- Cost: \$1,300 total (\$33/person)
- Ratio: 1/4

Motion to approve by Laura D. and seconded by Melissa S.

10 Votes in favor
0 Votes opposed
0 Abstentions
Motion passed unanimously

6. Pool Day

- Information: Physical Activity
- Location: Westminster Pool
- Date(s): 2 days in June TBD (June 13th or 16th rain days)
- Time: 10:50-3:15 pm (2 groups per day)
- Students: 173 (Grade 3, 4, 5, 6)
- Cost: \$5
- Ratio: 1/5
- Swim test required
- No canteen

Motion to approve by Christina B. and seconded by Meghan M.

10 Votes in favor
0 Votes opposed
0 Abstentions
Motion passed unanimously

6.8 Approval of Fundraisers

1. Autism Awareness Walk, April 25, 2025, 2-3 pm

- Walking through Westminster Park

Motion to approve by Melissa S. and seconded by Jennifer P.

10 Votes in favor
0 Votes opposed
0 Abstentions
Motion passed unanimously

2. Wild About Reading Week, April 29th - May 2nd

- Cash collection beginning April 17th, to support teachers buying books for classrooms

Motion to approve by Melissa S., seconded by Laura D.

10 Votes in favor
0 Votes opposed
0 Abstentions
Motion passed unanimously

3. Big Box of Cards Fundraiser, 1-2 April (H&S)
 - French cards available
 - \$35/box, \$11/box goes to the school
 - Birthday/wedding style cards
4. Bingo Night, Friday May 9th (H&S)
 - License (Régie des alcools, des courses et des jeux (RACJ)), was obtained, good for 3 years, reminder needed every year
 - Money goes back to the school (e.g. Caleche rides, ski racks, etc.)
 - \$5/card, \$20 for pizza, registration in advance only
 - 10:30 pm cap at the latest
 - Mr. R suggests hiring a caretaker from 8-midnight

5. Annual BBQ, June 11 (or June 12 as rain date) (H&S)

Motion to approve all 3 H&S fundraisers by Mathieu L., seconded by Jennifer P.

10 Votes in favor
0 Votes opposed
0 Abstentions
Motion passed unanimously

6. 9 Approval of Service Contracts

- None.

7. Reports and Correspondence

7.1 Principal & Teacher Forum

- WP will be hosting Cabaret Kids camp in summer 2025
- Tubing day went very well, is being pre-planned to repeat in 2026
- PT interviews took place after break
- Kids need to wear snow pants even just to play in the mud
- Track & Field, Futsal, Circus, and other events coming up
- For Circus: June 3rd, June 4th, June 5th the performance dates
- Teachers' Appreciation was appreciated
- Students vs teachers Pillow Polo, students won

7.2 Daycare Forum

- Feb 7th - 3D Pens, kids made heart-shapes
- Feb 17th Funky Feet got cancelled due to weather
- Feb 24th PJ Party day, 58 students attended
- Mar 24th - clay painting day
- April 28 new PED day, instead of May 16th (regular school day)

- May 30th movie day

7.3 Home and School Forum

- Caleche rides well received
- Pizza lunches are back on
- Meeting on April 7th
- Grad Committee operating, yearbook in progress

7.4 Commissioner's Forum

- Summary of Council of Commissioners of February 24, 2025 – in meeting kit
- Summary of Council of Commissioners of March 24, 2025 – in meeting kit
- Next Council meeting scheduled for April 28, 2025

7.5 LBPSB Parents' Committee Forum

- MSR is available from Feb., emphasis placed on the Regional Subcommittees.

7.6 A Word from the Chair

- Reminder about the PED day change

7.7 Other Correspondence (none)

• *Varia*

- None

• *Question Period No. 2*

- Cabaret Kids - do they use the schoolyard? Mr R: Yes.
- Next PT interviews in person next year? Mr R: not decided yet.
- Does SNAP have a parent component to it? Mr R: No.

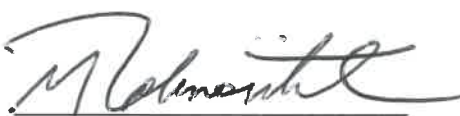
8. Adjournment

The Chair adjourned the meeting at 8:03 pm.

Next Governing Board Meeting: May 21, 2025 in the Wilder Penfield Library

Minutes prepared by Peter Giser and Donna Cheung


Donna Cheung
Governing Board Chair


Michael Rabinovitch
Principal