

**Governing Board - Wilder Penfield Elementary School**  
Minutes of the Meeting – May 21, 2025 6:15pm In the Library



**ATTENDEES:**

Donna Cheung, Governing Board Chair  
Peter Giser, Parent Representative, Parents' Committee Representative  
Melissa Silver, Parent Representative  
Tamara Williams, Parent Representative  
Laura Duckett, Parent Representative  
Jennifer Pupil, Daycare Representative  
Meghan Marak, Teacher Representative  
Mathieu Limoges, Teacher Representative  
Lindsay Knowlton, Teacher Representative  
Michael Rabinovitch, Principal  
Tracy Torok, Support Staff  
Christina Bakalis, Teacher Representative  
Jennifer Deschamps, Teacher Representative

**REGRETS:**

Natalia Pena, Parent Representative, Secretary  
Greg Bagshaw, Parent Representative

**PUBLIC ATTENDEES:**

Anna Bernstein  
Stephanie Tietjen  
Francis Chaput

**1. Call to Order**

Meeting called to order at 6:18 pm by Donna Cheung, GB Chair. Quorum established.

**2. Approval of the Agenda- Amendments, revisions, adoption**

Motion to approve the agenda was moved by Christina B. and seconded by Tamara W.

10 Votes in favor  
0 Votes opposed  
0 Abstentions  
Motion passed unanimously.

**3. Approval of Minutes**

Motion to approve the minutes for March 26, 2025 and April 24, 2025 was moved by Jennifer P. and seconded by Meghan M.

10 Votes in favor  
0 Votes opposed.  
0 Abstentions.  
Motion passed unanimously.

#### 4. *Business Arising*

- None.

#### 5. *Question Period No. 1*

- None.

#### 6. *New Business*

##### **6. 1 CONSULTATION: Three-Year Plan of Allocation and Destination of Immovables 2025-2028 - Consultation due June 13, 2025**

- Brief discussion about the consultation.

##### **6. 2 Parents Committee Input: School Library use Questionnaire**

- Mr. R & GB addressed the questions sent by the Parents' Committee.

##### **6. 3 Our School Survey**

- The survey report was reviewed, based on answers given by the students interviewed.
- The Mindset 2.0 option is offered to grades 4-6, and will continue for 2025-2026.
- The survey results will be presented to the school parents along with the minutes.

##### **6. 4 2025-2026 Wilder Penfield School Calendar**

- Mr. R reviewed the calendar, which is mostly (but not yet 100%) final.

##### **6. 5 2025-2026 School Consumables Lists (School fees)**

- Mr. R reviewed the list.
- Licenses from the U.S. for Reflex Math are not allowed anymore. A Canadian alternative is being considered. The amount budgeted will instead be \$17.00 as a placeholder amount.

Motion to approve School Consumables Lists by Peter G. and seconded by Melissa S.

11 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

##### **6. 6 Approval of Field Trips**

###### **1. John Rennie visit**

- Information: Visit the high school
- Location: JRHS
- Date: Mon. May 26
- Time: 9:30-11:45 am
- Students: 10 Students, adults
- Cost: None, transport by car pool
- Ratio: 10:3

Motion to approve John Rennie field trip by Melissa S. and seconded by Mathieu L.

11 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

## 2. Soccer game

- Information: Soccer at Kingsdale Academy
- Location: Kingsdale
- Date: June 3rd, rain date June 5th
- Time: 1:10-3:30 pm
- Students: Gr 5, 41 Students, 4+ adults
- Cost: None, walking
- Ratio: 10:1 at most

Motion to approve Kingsdale Soccer field trip by Mathieu L. and seconded by Meghan M.

11 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

## 3. Granby Zoo trip

- Information: Animals and their habitats
- Location: Granby Zoo
- Date: June 11
- Time: 8 am - 3 pm
- Students: Gr 2, 42 Students
- Cost: \$2,228.40 , \$53.53 per student
- Ratio: 7:1

Motion to approve Granby Zoo field trip by Melissa S., and seconded by Tracy T.

11 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

## 4. Phys Ed fields trips 2025-2026

- Information: See list
- Location: Various
- Date: Various
- Time: Various
- Students: Various
- Cost: Max \$25 per student
- Ratio: Various

### LBPSB Elementary Tournaments

Activity/Grade	Dates	Location	Cost
Ultimate Frisbee Grade 6	Sept 17 Sept 18 (Rain Date)	Terra Cotta, Bus	\$20
Handball Grade 5	Sept 29 Sept 30 (Rain Date)	Wilder Penfield	\$10

Cross Country Run Grade 4,5,6	Oct 21, 22; Oct 23, 24 (Rain dates)	Morgan Arboretum, Bus	\$20
Volleyball Grade 5,6	Jan 7, 8, 9	John Abbot, Bus	\$20
Cross Country Ski Grade 4,5,6	Feb 11-12 Feb 13 Snow Day	Les Cedres, Bus	\$25
Tchoukball Grade 5,6	Mar 23 (PED Day)	Baie d'Urfe dome, Parent Drop off	\$5
LBPSN Hit the Stage Dance Off Grade 4,5,6	April 30, May 1 (Tentative)	PCHS, Parents Drive	\$20
Peter Gilson Junior Cross Country Run K4,K5 Grade 1,2,3	May 5, 6 May 7, 8 (Rain date)	Dorset, Bus	\$20
Track & Field Grade 4,5,6	May 26 & 27 May 28 & 29 (Rain dates)	PCHS, Bus	\$20

Motion to approve all Phys Ed field trips by Jennifer P., and seconded by Christina B.

11 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

## 6.7 Approval of Fundraisers

1. H&S: PCHS BBQ Inc. logos, Sept 25th at Wilder Welcome
2. H&S: School Start fundraiser, summertime 2025
  - School supplies, around \$15/student
3. H&S: Grade 6 clothing donations
  - For use in Wilder Wear sale, max \$10/item, donations going to community cause
4. Terry Fox Run, end of Sept. 2025
5. Readathon, end of Jan. 2026
6. Autism Awareness Walk, end of April, 2026
7. Denim Day, 2nd Tuesday of May 2026

Motion to approve all 7 fundraisers by Christina B. and seconded by Peter G.

11 Votes in favor

0 Votes opposed

0 Abstentions

Motion passed unanimously

## 6.8 Approval of Service Contracts

- None.

## **7. Reports and Correspondence**

### **7.1 Principal & Teacher Forum**

- Cabaret Kids no longer using WP space summer 2025.
- Wilder Welcome for K5's was well-attended. New K4's coming June 10th.
- Various events and activities coming up soon.
- June 11th is H&S BBQ.
- Grade 6 graduation will be on June 19th, grad trip June 13th. Exam prep is going well.
- "Art for the Heart", 9 student submissions were sent.
- Ukrainian Easter Egg painting activity took place.
- Junior Cross-Country Run went well, as did the basketball tournament.
- Dance team performed well.
- "I Love to Read Week" raised almost \$3,500.
- Autism Awareness Walk raised around \$700.
- Grade 2 working on animal projects.
- Kindergarten assembly on "Resourcefulness."

### **7.2 Daycare Forum**

- Registration is now open for 2025-2026.
- Last week was Day Care Week, special games & announcements.
- "To the Movies" PED day has 72 registrations.

### **7.3 Home and School Forum**

- "Big Box" made \$1,200.
- Grade 6 award budget increased from \$25 to \$50.
- Grade 2 English books being funded for 2025-2026.
- To purchase a 2nd soccer net, up to \$100/cycle cost.
- Bingo was a successful event, H&S had to buy and borrow more tables. Grossed \$2,500.
- BBQ has been purchased for the upcoming BBQ event, to be stored in a parents' home.
- Grad Committee is nearly done with its work, yearbooks are printed..

### **7.4 Commissioner's Forum**

- Summary of Council of Commissioners of April 29, 2025 – in meeting kit
- Next Council meeting scheduled for May 26, 2025

### **7.5 LBPSB Parents' Committee Forum**

- MSR is available for the April 17 PC meeting.
- The recent May 15 PC meeting highlights were reviewed.

### **7.6 A Word from the Chair**

- 2<sup>nd</sup> last meeting of the year, expressed sincere appreciation to parent volunteers and staff at Wilder Penfield for an amazing year

## 7.7 Other Correspondence

- Resolution E-2025-04-01 – in meeting Kit
- *Varia*
  - John Rennie GB discussion about AGA attendance.
- *Question Period No. 2*
  - None.

## 8. Adjournment

The Chair adjourned the meeting at 8:10 pm, motioned by Mathieu L.

Next Governing Board Meeting: June 18, 2025 in the Wilder Penfield Library

Minutes prepared by Peter Giser and Donna Cheung

  
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Donna Cheung  
Governing Board Chair

  
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Michael Rabinovitch  
Principal